

A TESTIFIER'S GUIDE TO CITY COUNCIL COMMENTS

A NOTE ON 2ND & LAST MONDAY PUBLIC HEARINGS

Agenda items can always be commented on during the second reading, but time is only set aside at the end of the hearing on the 2nd and last Mondays of the month for additional matters to be discussed. The process for both remains the same for testifiers.

PUBLIC HEARING BEGINS IN
ROOM 112

Wait to hear your agenda item or the public comment period called by the chair person.

THE COUNCIL
CHAIRPERSON DIRECTS THE
CLERK TO CALL (READ) THE
ITEMS SCHEDULED FOR
PUBLIC HEARING.

Clerk calls the agenda item and gives the introducer the chance to testify and ask questions of the city attorney or any relevant department heads/staff.

FOR AN ITEM ON THE
AGENDA, THE CHAIR OF
COUNCIL OPENS UP THE
PUBLIC HEARING & CALLS
FOR TESTIMONY. TESTIFIERS
MAY BE DIVIDED INTO
SUPPORT, OPPOSITION, &
NEUTRAL GROUPS.

This is your time to shine!
Walk up to the microphone and state/spell your name and address. Sign in on the sheet at the podium with your name and address for the record.

DURING THE 2ND & LAST
MONDAYS OF THE MONTH,
THE COUNCIL OPENS THE
FLOOR FOR PUBLIC
COMMENT. COMMUNITY
MEMBERS CAN COMMENT
ON ANYTHING NOT IN THE
CURRENT AGENDA OR
NOT SCHEDULED FOR A
FUTURE AGENDA.

You can say anything in the allotted time (5 min).
Colored lights give time cues:
Green = go,
Yellow = 1 minute,
Red = time is up.

THE CHAIR OF COUNCIL
THANKS YOU FOR YOUR
COMMENTS & ASKS THE
COUNCIL IF ANYONE HAS
ANY QUESTIONS FOR THE
TESTIFIER.

You are welcome to answer questions, but if you don't have the information or aren't confident, you do NOT have to answer or feel compelled to say anything. The council will thank you for your time, regardless. Make sure you fill out the testifier sign-up sheet if you hadn't earlier.